



### Making a Reservation for the 2014-2015 School Year

It is the intent of the California State Parks to make the Tomales Bay ELP available to as many children as good resource management and staffing levels will allow.

Information about making reservations follows:

- 1) In March and April, applications will be sent out for the following year's workshop and ELP program. To be added to the mailing list, please contact Sam Toffoli at [samanthatoffoli@parks.ca.gov](mailto:samanthatoffoli@parks.ca.gov) or (707) 769-5665 x227.
- 2) The application and program fee of \$225 are due by June 9, 2014. We anticipate being able to accommodate all teachers who apply by this date, but cannot guarantee that everyone will receive their first request for overnight date. On the ELP application, each teacher will request three dates in order of preference. We will do our best to accommodate everyone's first or second preferred date. The ELP overnight schedule will be sent out to all participants by June 16, 2014.
- 3) Teachers who have never participated in the Tomales Bay ELP must attend the Teacher Training Workshop to be held on September 13-14. Parent aides who will be helping with the overnight are strongly encouraged to also attend. The cost for the workshop is \$50 per teacher and \$25 per parent aide. Fees for the workshop are due by September 5, 2014. **Completion of the Teacher Training Workshop is a prerequisite to obtaining a final reservation.**
- 4) Participants will receive electronic copies of the workshop schedule, directions, ELP handbook and equipment list prior to the Teacher Training Workshop. *Please review this information carefully prior to attending the workshop.* Print copies of the ELP handbook and basketry supplies will be distributed at the workshop.

### Important Application Dates

June 6, 2014	Applications and program fee due
June 16, 2014	ELP overnight schedule for 2014-15 school year sent out
September 5, 2014	Teacher Training Workshop fee due
September 13-14, 2014	Teacher Training Workshop